

Nepalese Journal of Aquaculture and Fisheries (NJAF)

NJAF- AUTHORS' GUIDELINES

NJAF

NEPAL FISHERIES SOCIETY

Balaju, Kathmandu

Guidelines to Authors

Nepalese Journal of Aquaculture and Fisheries publishes articles on problems and issues in fisheries science, including aquaculture, in Nepal or those relevant to the Asian region. Acceptable topics include ecosystem and population dynamics, resource assessment, fishing gear technology, fish processing, socioeconomics, farming systems, breeding, nutrition, fish health, pollution and aquatic resources management. Only original, unpublished manuscripts not under consideration for publication elsewhere may be submitted. Papers submitted for publication in the journal are not returned. Articles may be research papers, short communications or invited reviews.

- Research papers must not exceed 20 manuscript pages including Tables and Figures.
- Short communications are results of brief but significant work. Manuscripts must not exceed 8 pages, must have an abstract, but may omit the usual major headings of full papers.
- Invited reviews will be solicited by the Editor and the Editorial Board. Manuscripts must have an abstract and must not exceed 40 pages.

Manuscript format

Articles must be technically sound and written in **English**. All sections of the typescript should be on A4 paper, double-spaced and with 30mm margins all around. Times New Roman font with font size of 12pt should be used. The manuscript should be arranged in the following sequence: Title, Abstract, Keywords, Introduction, Materials and Methods, Results, Discussion (Results and Discussion), Conclusion, Acknowledgments and References. Number all pages consecutively, including Title, Tables and Figures. Authors must display good knowledge of the primary scientific literature. Authors must also prepare manuscripts according to the journal's standards and instructions in order to facilitate prompt review and processing of papers.

Title page

- **Title.** Title should be concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.
- **Author names and affiliations.** Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, and the e-mail address of each author.
- **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. Ensure that telephone and fax numbers are provided in addition to the e-mail address and the complete postal address. Contact details must be kept up to date by the corresponding author.

Abstract

A concise and factual abstract is required. The Abstract should state briefly the objectives, materials and methods, principal results, and major conclusions. The Abstract should be not longer than 200 words.

Authors' Guidelines

Keywords

Immediately after the Abstract section provide a maximum of 3-5 keywords. Avoid general and plural terms and multiple concepts (avoid, for example, "and", "of"). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords will be used for indexing purposes.

Introduction

State the problem addressed and objectives of the work, and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

Material and methods

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described.

Results

Results should be clear and concise. The results should be supported by a brief but adequate data in the form of either tables, or graphic or pictorial materials. However, the same data should not be presented in more than one form. All weights and measures should be in metric system.

Discussion

The discussion should be related to the author (s)' finding supported by similar work. This should explore the significance of the results of the work, not repeat them. Avoid extensive citations and discussion of published literature. The Results and Discussion sections may be combined.

Conclusions

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Acknowledgements

Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals, institutions and funding agencies that provided help during the research.

Nomenclature and units

1. Give the Latin name and family of the species at first mention in the manuscript. Subsequent references may use the common name. Italicize Latin names. Example: Common carp (*Cyprinus carpio*).
2. Place a (leading) zero before the decimal in numbers less than 1. Give dates in the form 10 January 1994. Spell out numbers less than 10 unless they stand beside standard units of measure (eight fish and 8 kg). Do not spell out numbers larger than 10 unless they are used to start a sentence.
3. Use metric units or the International System of Units (with base units meter, gram, second, liter, mole, joule, etc.). Common units such as day, tons, hectare, watts, horsepower, °C and ppt salinity may be acceptable. Use abbreviations of units only beside numerals (e.g., 5 m); otherwise spell out units (e.g., only meters away). Do not use plural forms or periods for abbreviations of units. Use the bar (/) for compound units; for example, 2 t/ha/y; 10 g/m².

Authors' Guidelines

4. All biocides and other organic compounds must be identified by their Geneva names when first used in the text. Active ingredients of all formulations should be likewise identified.
5. For chemical nomenclature, the conventions of the International Union of Pure and Applied Chemistry and the official recommendations of the IUPAC IUB Combined Commission on Biochemical Nomenclature should be followed.

Footnotes

Footnotes should be used sparingly. Number them consecutively throughout the article, using superscript Arabic numbers. Many word processors build footnotes into the text, and this feature may be used. Do not include footnotes in the Reference list.

Figure captions

Ensure that each illustration has a caption. Supply captions separately, not attached to the figure. A caption should comprise a brief title (**not** on the figure itself) and a description of the illustration. Keep text in the illustrations themselves to a minimum but explain all symbols and abbreviations used. Labels or lettering on Figures must be of a size readable after reduction (up to 60%). Send electronic images (.jpeg or .tif format) at first submission and the originals only with the revised manuscript if necessary.

Tables

Number tables consecutively in accordance with their appearance in the text. Place footnotes to tables below the table body and indicate them with superscript lowercase letters. Tables must have horizontal lines only at the top and bottom and no vertical lines at all. Leave spaces to indicate groupings of data. Be sparing in the use of tables and ensure that the data presented in tables do not duplicate results described elsewhere in the article.

References

References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication. Cite three or more authors as (First Author et al. year) and references still in press as (Author, in press). If a reference is unpublished, say (Author, unpubl. data) or (Author, pers. comm.), but avoid such citations. Arrange references in series by year as in (Beta 1980; Omega 1985; Alpha 1990).

A. Book

Bardach, J.E., J.H. Ryther and W.O. McLarney. 1972. *Aquaculture: the farming and husbandry of freshwater and marine organisms*. Wiley Interscience, New York. 100 pp.

B. Proceedings

Ronquillo, I.A. 1974. A review of the roundscad fishery of the Philippines. *Proceedings Indo-Pacific Fisheries Council* 15 (3):351-375.

C. Book chapter

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Authors' Guidelines

Smith, I. and K.C. Chong. 1984. Southeast Asian milkfish culture: economic status and prospects. In: *Advances in milkfish biology and culture* (ed. J.V. Juario, R.P. Ferraris and L.V. Benitez), pp. 1-20. Island Publishing House, Manila.

D. Journal article*

Widodo, J. 1991. Maturity and spawning of shortfin scad (*Decapterus macrosoma*) (Carangidae) of the Java Sea. *Asian Fisheries Science* 4:245-252.

* Journal titles should be given in full.

E. Web references

As a minimum, the full URL should be given and the date when the reference was last accessed. Any further information, if known (DOI, author names, dates, reference to a source publication, etc.), should also be given.

Type setting of the manuscript

Heading: Headings should be bold. Use capital and lower case letters, never all capitals. Sub-heads should be on a separate line and capitalize the first letter of the first word.

Trade or brand names: Capitalize the first letter of trade or brand names.

Abbreviations: Always use abbreviations for standard units such as gram (g), kilogram (kg) metric ton (t), milliliter (mL), liter (L), centimeter (cm), meter (m), kilometer (km) and hectare (ha).

Periods: Do not put periods after the title and key words. Periods are necessary at the end of table and figure heading.

Reprints: The final copy of the manuscript in PDF format will be sent to the corresponding author via email.

Submission

Submit electronic copies of manuscript, including Tables and Figures to the Managing Editor at this email address: editornjaf@gmail.com. To facilitate communication, provide on a separate sheet the corresponding author's complete mailing address, telephone and fax numbers, and e-mail address. After the review, submit electronic copies of the revision via email at the same address. Originals of Figures may be requested to be submitted via airmail if necessary.

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